

# SCPD ART CLUB NEW MEMBER INFORMATION

## **PURPOSE OF THE ART CLUB**

To advance interest and proficiency and provide information, guidance and instruction in various art forms. We offer weekly classes in various types of painting, drawing, mixed media, and other art forms. We also offer occasional 1-4 day special workshops. We welcome all interested residents to join us!

## **MEMBERSHIP DUES**

Sun City Palm Desert residency is required for membership. Dues of \$30.00 per year are to be paid annually due July 1<sup>st</sup>. Members must complete a membership form providing name, local address, phone number and e-mail address. Our Club needs the support of volunteers to be successful, and space is provided on the membership form to indicate your area of interest in helping the club function.

## **LOCKERS AND OTHER SUPPLIES**

Locker space is available for \$15.00 per year and is available to members actively participating in classes. Locker renewal fees are due on July 1<sup>st</sup> of each year. In order to be assigned a locker, the member must complete a Locker Holder Agreement form before receiving a locker key. Supplies provided are easels, storage space for paintings in progress, and cleaning supplies.

## **GENERAL MEETINGS**

General meetings are held a minimum of four (4) times each year. They will be announced via our monthly (September through May) newsletters, in the News and Views and via email to all members. They are often combined with social events.

## **MEMBERSHIP DIRECTORY**

The Art Club Directory includes the names of the Executive Board Officers and Members at Large, Teachers, and Club members, including emails and the phone numbers. The Directory is published annually and is available to all Art Club members. Membership must be paid by the end of December in order to be included in the Directory.

## **VOLUNTEERS**

The Art Club is always looking for volunteers. You can indicate your preference for volunteer work when completing the membership form, or monthly

- 1) Visit the Sun City Art Club Webpage (<http://art.scpdcaclubs.com>).
- 2) Refer to our "News and Views" Art Club column.
- 3) Check Art Club Calendar of Events posted on the Art Club Website and in the Art Studio
- 4) Check e-mails for regular announcements.
- 5) Read the Art Club Newsletter which is published and emailed monthly, September through May.
- 6) Check front table in Art Studio for demos and workshop signups sheets.

## **SOCIAL EVENTS AND HOLIDAY PARTY**

In December each year the Art Club hosts a holiday party. We also sponsor monthly “Wine and Cheese” socials on most first Saturdays of the month from 5:00-6:60 p.m. Occasional “Sip and Paint” and other social activities are offered throughout the year. Check the monthly calendar, newsletter and emails for exact dates.

## **NEWSLETTER**

The Art Club newsletter is distributed via email monthly. This newsletter contains a wide range of information regarding the club’s activities. You will need to open click on the attachment to read it.

## **CLASSES**

Our full slate of classes will begin in October and run through April (schedules may vary). Some classes and open painting are available during summer months. A list of classes, days, times and instructors will be posted on the website, in our monthly newsletter and in the window of the Art Studio. You can sign up for any of these classes in the “Art Club Class” notebook. The notebook will have the name of the CLASS and INSTRUCTOR. A materials list may also be in the book. Please note there are a designated number of attendees for each class, as determined by the instructor, as well as a wait list. All class participants are required to cover their table space with an additional covering as a courtesy to the next user.

## **DEMONSTRATONS AND WORKSHOPS**

The Art Club arranges for professional artists to hold demos in our Art Studio, as well as workshops. Please check the Art Studio for sign-up sheets and the Website Special Events Section for information regarding demos and workshops; some may require a fee.

## **ART STUDIO HOURS**

The Art Studio is open from 8am until 9pm. Please do not enter the studio when classes are in progress. Evenings are generally open and available for free painting to all members. Check the newsletter and email announcements for special workshops or social events that may be scheduled during open time slots.

## **TABLECOVERINGS AND STUDIO CLEANLINESS**

It is the responsibility of all studio users to protect the tables with their own coverings (on top of the plastic cloths which cover the tables) and to clean up their areas after their work is complete.

## **MONTHLY EXHIBIT OF MEMBER PAINTINGS**

Artwork by members is displayed in the Art Studio and changed monthly, normally on the first Saturday of the month (except during the summer) OR in coordination with the twice-yearly Arts and Crafts Show. On the first Saturday of the month between 8 and 10 am, new submissions should be delivered to the Art Studio and the previous month’s paintings should be picked up. A wine and cheese reception is normally held between 5:00 and 6:30 PM the same day.

## **ARTS AND CRAFTS SHOW AND SALE**

The Art Club participates in the SCPD Arts and Crafts Show which is held in the Fall and Spring each year. All entries must be for sale. For any works sold, sales tax and a ten percent commission will be deducted from the sales price and the balance will be paid to the member by the Art Club. Any member displaying works in the show must volunteer for two hours of work during the Show.

## **LIBRARY**

Research material is available in our Library Cabinet for use by all members. If you take something, it must be returned to our Library. Binder to sign out books is located in the rear bookshelf area. Books are color coded in order to maintain their respective categories. When returning books, please ensure they are returned to their correct location as noted by the colored tape. If the book does not have a color code, please place it on top of the bookshelf in the back of the studio and it will be reshelfed by our librarian.

## **FIRST AID SUPPLIES**

First Aid Supplies are maintained on the rear counter. An eye wash station is located by the sink.

## **SIGN IN SHEET**

Members must sign in whenever taking part in the Art Studio activities. Attendance numbers are tabulated and submitted to our HOA on a monthly basis.